

# Employer Application Flow Chart for the Employment of Foreign Skilled Workers

(Excluding Hospitality Work and Commercial Port Ship Stevedoring or Container Terminal Loading, Unloading and Handling Work)

Employers who meet the conditions of the “Regulations on Work Qualifications and Permission Administration for Foreign Skilled Workers” and employ foreign workers engaged in skilled work (Including Marine Fishing, Institutional Nursing, Manufacturing, Construction, Slaughterhouse, Outreach Agricultural, and Agricultural Work

In accordance with Article 51 of the “Regulations on Work Qualifications and Permission Administration for Foreign Skilled Workers”, employers shall advertise job recruitment on the national employment service information websites for at least 7 days to recruit domestic workers

Employers shall recruit domestic workers in accordance with Article 45 of the “Regulations on Work Qualifications and Permission Administration for Foreign Skilled Workers”

1. Advertise the job on the national employment service information websites for at least 7 days
2. Or advertise the job in newspapers for 2 days, after the expiry date, advertise on the national employment service information websites for at least 3 days

Advertise at the national employment service information websites for recruitment

Register for recruitment with Public Employment Service Institutions

The recruitment of domestic workers is insufficient

Apply to Public Employment Service Institutions for the issuance of a recruitment certificate

The recruitment certificate shall be valid for 90 days

Submit an application to the MOL and obtain an Employment Permit

1. For employing overseas migrant workers as skilled workers, the application must be submitted prior to the intended employment start date
2. The application period for employing domestic migrant workers as foreign skilled workers is as follows:
  - (1) Current employer: The application must be submitted 2 months prior to the expiration of the valid employment permit
  - (2) New employer: The application must be submitted 2-4 months prior to the expiration of the valid employment permit
3. For overseas and domestic employment of foreign students or overseas compatriot students as foreign skilled workers, employers may submit the application prior to the intended employment start date

Employ overseas or domestic foreign students, overseas compatriot students, and migrant workers as skilled workers

1. For overseas employment, the worker shall undergo a health examination within 3 working days of arrival
2. For first-time domestic employment, shall submit a valid health examination certificate issued within the preceding 3 months.
3. From the date of arrival, the worker shall undergo regular health examinations at a designated hospital in accordance with the specified schedule
4. Additionally, apply for the ARC and enroll in the NHI in accordance with relevant regulations

Expiration of the employment permit

For foreigners who terminate the contract and depart 15 days prior to the expiration date of the employment permit, the employer must report to the local government for employment termination verification

Apply to the Ministry of Labor for departure filing

Foreign workers who depart Taiwan upon the expiration of their employment permit, or who have completed the departure verification, are exempt from filing a departure report